



**FOR OFFICE USE ONLY**

Ref No.  
Fees.  
Application No.

**Undergraduate Application Form** (for international students)

The University of Nottingham Ningbo, China requires a non-refundable application fee of USD\$20 or RMB 120. The application fee must be paid into the following account details when the application form is submitted to The University of Nottingham Ningbo, China.

**Account Name:** The University of Nottingham Ningbo, China  
**Account No.:** 810063493708091001  
**Swift Code:** BKCHCNBJ92A  
**Bank:** Bank of China, Ningbo Branch

Please complete all questions in **BLOCK CAPITALS** in black ink and complete tick boxes as appropriate.

1 Programme Details	
<b>Undergraduate Degree/Course</b> (please state the course which you are applying for)	
<b>First Choice</b>	
<b>Second Choice</b>	
* Some programmes have 2+2/4+0 options, please indicate your choice above	
2 Personal Details	
<b>Surname/Family name</b>	<b>Title</b> (Mr/Mrs/Miss/Ms/Dr) <input type="checkbox"/> Male <input type="checkbox"/> Female
<b>First/Given names</b>	<b>Date of Birth</b> _____ (DD/MM/YY)
<b>Nationality</b>	<b>Passport No.</b>
<b>Marital Status</b> <input type="checkbox"/> Single <input type="checkbox"/> Married	
<b>Correspondence Address</b> Please note: this is the address to which the University will send all correspondence   <b>Postcode</b>	<b>Telephone number</b>
	<b>Mobile number</b>
	<b>Fax number</b>
	<b>E-mail address</b>
<b>Add permanent home address if different from above</b>   <b>Postcode</b>	<b>Telephone number</b>
	<b>Mobile number</b>
	<b>Fax number</b>
	<b>E-mail address</b>

### 3 Qualifications/Academic Records

Please start with the most recent.

All applicants should enclose official transcripts of their qualifications.

Name of institution	Title of qualification	Dates of attendance (from-to)	GPA/Average score	Date results expected (if applicable)	Language of instruction
<i>For example, XXX High School</i>	<i>High School Certificate</i>	<i>September 2006 to July 2009</i>	<i>3.2</i>	<i>June 2009</i>	<i>English</i>

Other information relevant to your academic history:

### 4 English Language Qualification(s)

Is English your first language?  Yes  No

Is/was English language of instruction for your first degree?  Yes  No

If English is not your first language Please provide details of your English Language qualifications with results obtained and the date you took the test or will be taking the test.

**You must provide an original copy of your English language test score report with your application.**

	Score	Date Obtained
IELTS		M M Y Y
TOEFL (paper version)		M M Y Y
TOEFL (computer version)		M M Y Y
O level or GCSE		M M Y Y
Other (please specify)		M M Y Y

**5 Reference**

**Please give the names of your two referees.** At least one should be from an academic member of staff at the institution where you gained your most advanced qualification

<b>Referee 1</b>	<b>Referee 2</b>
<b>Name</b>	<b>Name</b>
<b>Address</b>	<b>Address</b>
<b>Position</b>	<b>Position</b>
<b>Telephone number</b>	<b>Telephone number</b>
<b>Fax number</b>	<b>Fax number</b>
<b>E-mail address</b>	<b>E-mail address</b>

**6 Personal Statement**

**(All applicants) Please use this space to summarise your academic interests and your reasons for choosing your intended course of study (minimum 300 words).**



**Admissions Office**

The University of Nottingham Ningbo, China  
199 Taikang East Road  
Ningbo 315100  
China



The University  
of Nottingham  
Ningbo, China

## REFERENCE FOR ADMISSION TO UNDERGRADUATE STUDY

### **PART I: To be completed by the Applicant**

Please complete Part I at the foot of this form (in block capitals), and send one form to each referee requesting that the reference be sealed in an envelope, signed by your referee across the seal and returned to you. You should then send your two references in the sealed envelopes, with the application form and other materials required, to the Admission Office. We will be unable to process your application without your references.

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### **PART II: To be completed by the Referee**

The person named above has applied for admission for undergraduate study at the University of Nottingham Ningbo, China. I should be most grateful if you would provide us with a reference on the applicant's academic and general suitability to undertake the proposed course of study by completing Part II on the reverse side of this form or by attaching to the form a written statement on letter headed paper. It would be of great assistance if, in addition to any general statement, you would indicate the following in your reference.

- (a) how long you have known the applicant and in what capacity;
- (b) for applicants whose first language is not English, their standard of proficiency in written and oral English;
- (c) the nature and class of degree already obtained or expected to be obtained;
- (d) how the applicant's achievement compare to those of his/her peers;
- (e) the applicant's suitability for undergraduate study, including any distinct strengths or weaknesses

***Please return this form to the applicant in an envelope, signed across the seal to ensure confidentiality.***

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### **PART I – APPLICANT**

YOUR NAME:

YOUR ADDRESS:

PROPOSED COURSE:

PROPOSED DATE OF ADMISSION:

NAME OF REFEREE:

**PART II – REFERENCE**

[Large dashed rectangular area for reference information]

*(Please continue on a separate sheet if necessary)*

NAME OF REFEREE:

TITLE/STATUS:

POSITION:

ADDRESS:

TELEPHONE:

FAX:

E-MAIL ADDRESS:

**SIGNATURE**

[Signature box]

**DATE:** □□□□□□ (DD/MM/YY)

**Admissions Office**

The University of Nottingham Ningbo, China  
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**SIGNATURE**

[Signature box]

**DATE:** □□□□□□ (DD/MM/YY)